

ANTHONY J. SONNACCHIO

4458 Sunset Drive
Syracuse, NY 13215
(315) 469-1936

OBJECTIVE School District Business Leader, School Business Administrator

EDUCATION Le Moyne College: Bachelor of Science, Accounting, May 1992
Masters in Educational Leadership (pending)
Masters in Business Administration (pending)

ADDITIONAL COURSEWORK Educational Leadership for Social Justice Leading the Learning-Teaching Process
Human Resource Management Critical Issues in Education
School Finance & Facilities Culturally Responsive Leadership

CERTIFICATION School District Business Leader (pending)

WORK EXPERIENCE **Onondaga Central School District, Nedrow, NY**
Information Systems Coordinator, June 2000 – Present

Leadership
Established direction for the district's technology program through planning, goal setting, coaching, and professional development programs

Created a heightened level of enthusiasm towards use of instructional technology through constant support, encouragement, and commitment to success

Administration
Long range planning, technology use policies and regulations, network administration, coordination of contract installations, supervision of personnel

Other
Support 140 staff members, maintain all technology equipment and server applications, develop and provide professional development workshops and training materials

Major Accomplishments

- Standardization of applications and equipment to promote use of instructional technology
- Developed and delivered successful professional development programs in collaboration with the district's Professional Development Planning Committee
- Developed an extensive web site and implemented a system for teachers to enhance communications between home and school
- Sought approval for and completed wiring of the Junior-Senior High School
- Implemented a web-based mail system to increase access for all staff members and further improve communications between staff members and the community
- Served on several building and district level committees
- Created and chaired a committee of staff and community members to develop a long range technology plan
- Sought and received approval for additional funding based on a five year procurement schedule

Onondaga Central School District, Nedrow, NY
District Treasurer & Payroll Clerk, October 1992 – April 2001

General ledger, ST-3, capital project management, budgetary planning, negotiations, federal grant funding requests, tax rate calculations, payroll processing, human resource functions, employee benefits administration

Ciaschi, Dietershagen, Little & Mickelson, LLP
Junior Auditor, May 1991 - September 1992

Audit of school districts and municipalities throughout Central New York

**ACTIVITIES &
SKILLS**

- Extensive knowledge of MUNIS, Finance Manager, Microsoft Windows/NT/2000/XP/2000 & 2003 Server, Word, Excel, Outlook, PowerPoint, FrontPage, Adobe Photoshop, Acrobat and PageMaker, and Internet/e-mail applications
- New York State Association for Computers and Technology in Education
- Association for Supervision and Curriculum Development
- Association of School Business Officials (1993 – 2000)
- Onondaga Central Professional Development Planning Committee
- Onondaga Central District Technology Committee
- Onondaga Central Building Technology Committees